

1.0) PACKAGING

- 1.1) Packaging for shipment must conform to current commercial standards, unless otherwise specified by customer.
- 1.2) When customer specifications require packaging by subcontractor, certification of conformance will be required.

2.0) MARKING

- 2.1) Marking of shipping containers must conform to current commercial standards, unless otherwise specified by customer.
- 2.2) When customer specifications require labeling be prepared by subcontractor, certification of conformance will be required.

3.0) DOCUMENTATION

- 3.1) The minimum documentation will be a packing list.
- 3.2) The shipping clerk will review all documentation requirements and insure required documentation is enclosed with packing list.
- 3.3) All documentation will be included with shipment unless otherwise specified by customer.

4.0) ROUTING

- 4.1) Shipping clerk will follow customer routing instructions, except when routing would cause violation of any state and/or federal regulation.
 - 4.1.1) In the event specified routing violates any regulation, sales department must determine and advise shipping clerk the proper routing instructions.
- 4.2) When routing is not specified by customer, an appropriate method of surface transportation will be used.