

- 1.0) The provisions of this bulletin are to be part of any engineering drawing and/or production sequence. These provisions may be called out specifically. However, if they are not specifically excepted they will presumed to apply.
 - 1.1) The procedures and controls detailed herein have been established to provide parts which meet the requirements of commercial production.
- 2.0) A file of part drawings suitably bound will be kept in the production area. It is the responsibility of the engineering department to see that these drawings are current, showing all changes and revisions. No production is to be done without a current drawing.
 - 2.1) The machine operator and the foreman will review the part drawing to verify the specification before initiating any operation.
 - 2.2) The operations required to produce a satisfactory part must be described in detail on each drawing. (When necessary, the operations list may be on a second page of the drawing.) Each operation will be numbered. The operations will be numbered in normal production sequence. However, a foreman may wish to change this sequence to expedite or improve production. In such a case, he must obtain engineering approval. Such a change in sequence must not cause any discrepancies between the finished part and the drawing specifications or diminish the quality of the finished part.